

May 16, 2024

RE: **Cooper University Health Care**  
**Ronald McDonald House Relocation**

Dear Sir / Madam:

Your firm is hereby given notice of an opportunity to submit a proposal for Owner's Representative Services on the above referenced project. This request for proposal is part of a competitive selection process to engage a firm to provide Owner's Representation Services. The specific requirements are set forth in the attached copy of the Request for Proposal.

- Please address your proposal to:

Kristine Dwyer, Senior Project Manager – [dwyer-kristine@cooperhealth.edu](mailto:dwyer-kristine@cooperhealth.edu)

Robert Stag, Manager Contracting – [stag-robert@cooperhealth.edu](mailto:stag-robert@cooperhealth.edu)

Faith Orsini, Vice President Planning, Design and Construction – [orsini-faith@cooperhealth.edu](mailto:orsini-faith@cooperhealth.edu)

- Questions will be due on **May 24, 2024**. Responses provided on or before **May 31, 2024**
- Proposals will be due on **June 7, 2024**.

Please reach out to me at: [dwyer-kristine@cooperhealth.edu](mailto:dwyer-kristine@cooperhealth.edu) or 609-634-1184 with questions.

Cooper University Health Care is looking forward to partnering with Ronald McDonald House Charities on this project, to create a supportive and healing environment for our Patients' families.

Sincerely,

Kristine Dwyer  
Senior Project Manager  
**Cooper University Health Care**

Attachment